



Town of Fairview
Request for Proposal (RFP)
Former RCMP Museum Opportunity
RFP No.: CS 2026-05-29

Overview

The Town of Fairview is seeking proposals that provide a beneficial and sustainable future use for the Former RCMP Museum site and/or structure located at 10809 – 103 Avenue, Fairview, Alberta (Lot E72W155, Block 07, Plan 572EO), across from the Fine Art’s Centre. The property has not been utilized for several years.

Opportunity

The Town of Fairview invites proposals from interested parties for the purchase, relocation, lease, or redevelopment of the Former RCMP Museum building.

Council will consider proposals for:

- Purchase of the land and building
- Purchase of the building for relocation
- Lease of the building/site for on-site use
- Other innovative or community-minded uses

Property Condition

The building and land are offered on an “as is, where is” basis. The Town makes no representations or warranties regarding the condition of the property. Proponents are responsible for their own inspections and due diligence.

Mandatory Site Review

A site visit is required prior to submission.

Contact: Daryl Greenhill, Chief Administrative Officer | Phone: 780-835-5461 | Email: cao@fairview.ca

Proposal Requirements

- Proposed purchase price or lease terms for the property.
- Proposed use of the property.
- Relevant background and experience, in relation to the proposed use.
- Development, renovation or relocation timelines.
- Any expectations or requests for the municipality.
- Any additional supporting information.

Evaluation Criteria

The Proposal will be evaluated based on the following.

- Proposed price
- Suitability and benefit of proposed use
- Proponent experience and qualifications
- Project feasibility and timelines
- Community or economic benefit
- Any expectation or requests for the municipality

Terms and Conditions

- Short Listed Proponents will have an opportunity to discuss their proposal with Council.
- The Town reserves the right to cancel the Proposal for any reason without any liability to any proponent or to waive irregularities at its own discretion.
- Proposals may be withdrawn by written notice once provided such notice is received by the CAO, prior to the closing date and time.
- No Proponent shall have any claim for any compensation of any kind as a result of participating in the Proposal. By the submission of the proposal each proponent shall be deemed to have agreed that it has no claim.
- A proposal which contains an error, omission or misstatement, which contains qualifying conditions, which does not fully address all the requirements of this Request, or which otherwise fails to conform to the requirements of this Request may be rejected in whole or in part by the Town at its sole discretion.
- The Town may waive any non-compliance with the Proposal, specifications or any conditions including the timing of delivery of anything required by the bid and may at its sole discretion elect to retain for consideration proposals which are non-conforming, which do not contain the content or form required by the proposal or because they have not complied with the process for submission set out herein.
- The Town has the right to contact the Proponent for clarification on their submitted Proposal.
- The Town has the right to not proceed with this proposal.
- All Proposals will remain confidential.
- It is the sole responsibility of the Proponent to check on the Town of Fairview's web site for available updates and addendums. Updated information will also be provided upon request.
- The successful proponent will be required to cover their expenses regarding the property including legal expenses.

SUBMISSION DEADLINE:

All submissions must be received no later than **4:00 pm on MAY 29, 2026.**

Inquiries Regarding the Proposal

Daryl Greenhill, Chief Administrative Officer
Town of Fairview
Phone: 780-835-5461
Email: cao@fairview.ca (include RFP number and title in subject line)

<p><u>Return RFP to:</u></p> <p>Daryl Greenhill Chief Administrative Officer Box 730 Town of Fairview, AB T0H 1L0 Phone: 780-835-5461 Email: cao@fairview.ca</p> <p>Hand deliver: 101, 10209-109 Street</p>	<p><u>Closing Date:</u></p> <p>MAY 29th, 2026 @ 4:00 pm MST RFP No. CS 2026-05-29</p> <p>Emailed, mailed, or hand delivered documents will be accepted.</p> <p>Include RFP number, Former RCMP Museum (title) and closing date in subject line of email, or clearly marked on sealed envelope.</p>
---	---

Contract Award

The award will be made on a best value basis as determined by the Town of Fairview relating to the evaluation criteria outlined in Schedule 'A'.

Please complete

- Schedule 'A' (Evaluation Criteria) – page 4
- Schedule 'B' (Proposal) – page 5

Please Provide Proposal Requirements

- Proposed purchase price or lease terms for the property.
- Proposed use of the property.
- Relevant background and experience, in relation to the proposed use.
- Development, renovation or relocation timelines.
- Any expectations or requests for the municipality.
- Any additional supporting information.
- Completed Schedule A
- Completed Schedule B

Schedule 'A'

Conditions of Proposal – Privilege Clause

The Municipality reserves the right to accept or reject any or all proposals and to waive irregularities or informalities at its discretion. By submitting a proposal, the proponent waives any claim arising from the evaluation or award process.

By the act of submitting its proposal, the Proponent waives any right to contest in any legal proceedings or action the right of the Municipalities to award the proposal in its sole and unfettered discretion.

Without limiting the generality of the foregoing, the Municipality may consider any factor that it deems in its sole discretion to be relevant to its decision including but not limited to:

- Proposed purchase price or lease terms for the property.
- Proposed use of the property.
- Relevant background and experience, in relation to the proposed use.
- Development, renovation or relocation timelines.
- Any expectations or requests for the municipality.

The Town reserves the right to seek proposal clarification with the proponents to assist the evaluation process.

The undersigned hereby acknowledges that the “Conditions of Proposal” has been read and accepted:

Name or Company: _____

Authorized Signature: _____

Print Name: _____

Date: _____

Schedule 'B':

Proponent:					
Contact Name(s):					
Address:					
City:		Province:		Postal Code:	
Telephone:		Fax:		Email:	

The Proponent agrees to supply the services quoted at stated price in accordance with the attached Request for Proposal Terms and Conditions.

Name or Company: _____

Authorized Signature: _____

Print Name: _____

Date: _____

This Proposal is subject to Chapter Five (Procurement) of the Agreement on Internal trade.

RCMP Museum Opportunity

RFP#- CS 2026-05-29

Town of Fairview

Box 730

Fairview, AB

T0H 1L0

Town Office location

101, 10209 – 109 Street

Fairview, AB

Office hours are 8:30 am – 4:30 pm Monday - Friday



