



## RENTAL EQUIPMENT

Event Date(s) \_\_\_\_\_ Event Location \_\_\_\_\_

Pick Up                      Date: \_\_\_\_\_                      Time: \_\_\_\_\_

Return                      Date: \_\_\_\_\_                      Time: \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Rental Fee	Amount Rented	Rental Fee
Chairs (up to 245 chairs) \$1.00/chair		
Tables – 5' round (25 tables) \$5.00/table		
Tables – 2.5' x 5' rectangle (10 tables) \$5.00/table		
Tables – 2.5' x 8' rectangle (25 tables) \$5.00/table		
Tables – 2.5' x 2.5' square (10 tables) \$5.00/table		
Tables – 2.5' cocktail tables (10 tables) \$5.00/table		
Picnic Tables - 24 Wood or 8 Plastic - \$10.00 per table		
Picnic Tables - \$15.00 per table if delivered in town		
Bleachers - \$25.00 per bleacher		
<b>SUB TOTAL</b>		
GST on Rent		
<b>Total</b>		
Date Paid		

**For inquiries contact Fairview Community Centre  
11219 95 Ave Fairview, AB T0H 1L0  
780.835.2812 or [ccmanager@fairview.ca](mailto:ccmanager@fairview.ca)**



## Policy and Regulations – Rental Equipment

- 1) Bookings of the rental equipment must be made through the Community Centre between 8:00am and 4:00pm, Monday-Friday.
- 2) Bookings shall not be considered confirmed until payment of rental has been received.
- 3) **Absolutely** no tape, tacks, fun-tac or staples shall be applied to rental equipment.
- 4) Renters are responsible for transportation and arranging pick up and drop off of equipment.
- 5) If equipment is lost or damaged, renters will be charged a replacement or repair fee.

***Rented Equipment shall be returned to the Town in as clean and proper working order condition as when received by the renter.***

***Any damage incurred to the equipment beyond reasonable wear and tear, or required cleaning, will be the responsibility of the renter to reimburse, at the Town's discretion to be repaired, cleaned or replaced to return the rental unit to its original state. All associated costs will be the responsibility of the renter to reimburse the Town.***

\_\_\_\_\_  
Renter Initials

***I have read the attached Policy and Regulations and agree to all terms as set:***

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date