

Town of Fairview

Department: Council

Title: COVID-19 Business Support Grant

Updated:

Approved: January 19, 2021

Policy:

The Town of Fairview will assist businesses that have been adversely affected by the COVID-19 restrictions. The Town of Fairview would like to offer financial support for the provincially mandated COVID-19 restrictions, to a maximum of \$5,000 per business with a maximum program funding of \$75,000.

Procedure:

A. Application requirements

- Town of Fairview businesses located in a commercial zone.
- Were required to close for regular operations as of December 13, 2020
- Are in one of the following categories:
 - Restaurants, bars, pubs, lounges, cafes
 - Entertainment and recreation facilities
 - Personal and wellness services
- Only one application will be accepted for each physical address.

B. Provided support

- Affected business can apply for reimbursement of monthly building operational expenses, such as utilities, lease, or mortgage payments.
- Reimbursement will be to a maximum of \$5,000.
- Funding will be provided on a first come first served basis until the program funding has been expended.

C. Application process

1. Complete the application and provide proof of expenses. If the business was not under the mandated shutdown during the entire time the expense was incurred, complete the calculation on the form to determine the eligible amount. For example, the expense was for Dec 1- Dec 31, but the business was shut down from Dec 13 – Dec 31. Which is 19 of 31 days.
2. If portions of the business were still operational, provide an estimated percentage of the effect on your business operations.
3. Submit the completed application to the Administration office to be reviewed by the CAO.
4. Rejected applications may be appealed to the Economic Development Committee by submitting a written letter of disagreement within 14 days from the date the applicant received notification that their application was rejected.
5. There can only be one application per physical address.