



## TENT RENTALS

Event Date(s) \_\_\_\_\_

Event \_\_\_\_\_

Event Location \_\_\_\_\_

Date to Pick Up                      Time: \_\_\_\_\_                      Date: \_\_\_\_\_

Date to Return                      Time: \_\_\_\_\_                      Date: \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Rental Fee	# of Tents	Rental Fee
10X15 Tent (2 white) \$50.00/day or \$100.00 per weekend		
10X20 Tent (2 black) \$50.00/day or \$100.00 per weekend		
20X30 Tent (red and white) \$175.00/day or \$350.00 per weekend		
20X40 Tent (white) \$200.00/day or \$400.00 per weekend		
Set up and take down \$25.00 per hour per staff		
<b>SUB TOTAL</b>		
GST on Rent		
<b>Total Cost</b>		
Date Paid		



## Policy and Regulations – Rental Equipment

- 1) Bookings of the rental equipment must be made through the Community Centre between 8:00am and 4:00pm, Monday-Friday.
- 2) Bookings shall not be considered confirmed until payment of rental has been received.
- 3) **Absolutely** no tape, tacks, fun-tac or staples shall be applied to rental equipment.
- 4) Renters are responsible for transportation and arranging pick up and drop off of equipment.
- 5) If equipment is lost or damaged, renters will be charged a replacement or repair fee.

***Rented Equipment shall be returned to the Town in as clean and proper working order condition as when received by the renter.***

***Any damage incurred to the equipment beyond reasonable wear and tear, or required cleaning, will be the responsibility of the renter to reimburse, at the Town's discretion to be repaired, cleaned or replaced to return the rental unit to its original state. All associated costs will be the responsibility of the renter to reimburse the Town.***

\_\_\_\_\_  
Renter Initials

***I have read the attached Policy and Regulations and agree to all terms as set:***

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date